

**VALEES Coordinating Council**  
**December 10, 2024**  
**Minutes**

**I. Call to Order**

The meeting was called to order at 8:00 a.m. by Todd Leden, Chairman. Those in attendance were:

**II. Roll Call**

Present: Asa Gordon (East Aurora); Andrew Barrett (Geneva); Jessica Sonntag (Hinckley-Big Rock); Todd Leden (Kaneland); Tim Ulrich (Newark); Heather Kincaid (Oswego); Jay Streicher (Somonauk) and Michael Smith (West Aurora)

Absent: None

Arrived at 8:01 a.m.: Tom Kim (Batavia)

A quorum was established.

Cassie Blickem welcomed everyone and thanked them for attending. Cassie took the opportunity to thank Todd Leden (Kaneland) for his leadership as Chairperson of the Coordinating Council. Todd is retiring effective January 1, 2025. Also, thank you to Kaneland for supporting VALEES by covering the VALEES salaries/benefits and allowing us to reimburse them after grant monies are received.

**III. Public Comment**

There was no public comment.

**IV. Consent Agenda**

A motion was made by Asa Gordon and seconded by Mike Smith to approve the items of the consent agenda as follows:

- Minutes of the September 10, 2024 Meeting
- Bill Listing for October 16, 2024 in the amount of \$507,915.40
- Bill Listing for November 22, 2024 in the amount of \$258,841.07

A roll call vote resulted in 9-Yes and 0-No.

**V. Old Business**

**FY'24 Audit Summary**

-Cassie Blickem shared information regarding the FY'24 VALEES Audit.

A motion was made by Jay Streicher and seconded by Jessica Sonntag to approve the FY'24 Audit as presented. A roll call vote resulted in 8-Yes and 0-No (Asa Gordon wasn't in the room at the roll call vote.)

## **VI. New Business**

### **FY'25 Grants Update**

-Cassie Blickem shared that VALEES has three grants this year. This is the third year for CCPE grant. All our district grant amendments have been approved and submitted for additional monies. We have been able to send all districts three of their payments toward their CTEI allocation.

The following items need to be received in the VALEES Office, by all districts, before December 15, 2024:

- At least one Perkins Reimbursement Request.
- A CTEI Report and General Ledger showing monies spent.

### **Revenue and Expenditure Summary FY'25**

-Cassie Blickem explained the document that was included in the packet.

### **Grant Amendments FY'25**

-Cassie Blickem shared that FY25 grant amendments will be due to the VALEES office by April 1, 2025. Cassie would appreciate if this was each districts' final amendment.

### **Coordinating Council Leadership Changes: Chair/Vice Chair for the remainder of FY25**

**A motion was made by Todd Leden and seconded by Andrew Barrett to approve the Chair (Mr. Jay Streicher) and Vice-Chair (Dr. Jessica Sonntag) of the Coordinating Council be established, effective January 1, 2025. A roll call vote resulted in 9-Yes and 0-No**

### **Coordinating Council Leadership Changes: Bill Listing Committee for the remainder of FY25**

**A motion was made by Todd Leden and seconded by Andrew Barrett to approve the Bill Listing Committee (Mr. Jay Streicher; Dr. Jessica Sonntag and Mr. Tim Ulrich) be established, effective January 1, 2025. A roll call vote resulted in 9-Yes and 0-No**

### **Activities Summary Winter 2024**

-Cassie Blickem reviewed information on the document provided.

### **Other**

-Cassie Blickem shared information regarding the VALEES All-Day Inservice, Friday, February 28, 2025.

## **VII. Informational**

-Cassie Blickem shared that Dan McDonnell will be the new Leland Superintendent beginning July 1, 2025.

**-Waubonsee Community College Report**

Dr. Dan McDonnell, Director of School District Partnerships shared the following items:

- TEC Building is on track to open in August, 2025
- FAFSA is open for the 25-26 School Year
- WCC Foundation Scholarships are now open for the 25-26 School Year
- Spring Health Care Visit Days (WCC-Aurora FOX Campus) held on 2/4/25 and 2/11/25
- ECE Visit Day, 2/7/25 (WCC, Sugar Grove Campus)
- Automotive Technology HS Skills Competition-2/22/25 (WCC, Sugar Grove Campus)
- IDEA Regional Event-3/7/25 (WCC, Sugar Grove Campus)
- CTE Open House and Signing Day-3/13/25 (WCC, Sugar Grove Campus)
- Graphics Student of the Year and Team-Based Challenge, 3/18/25 (WCC, Sugar Grove Campus)

**-Upcoming meeting dates**

- February 4, 2025
- May 6, 2025

**-Other Items**

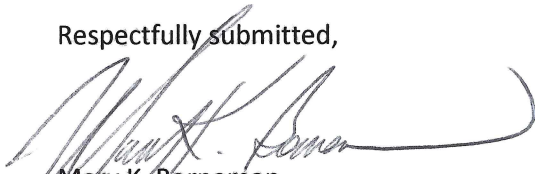
- None

**VIII. Adjournment**

**-A motion was made by Tom Kim and seconded by Asa Gordon to adjourn the meeting at 8:52 a.m. Motion unanimously approved.**

The meeting adjourned at: 8:52 a.m.

Respectfully submitted,



Mary K. Borneman  
VALEES Office Manager