**Valley Education for Employment System (VALEES)**

**Steering Committee Meeting**

**Thursday, December 12, 2019**

**9:00 a.m. – 1:00 p.m.**

**Weisner Family Center for Career Development**

**1920 W. Galena Blvd.**

**Aurora, IL 60506**

**Parking:** From Galena turn on to Reimer Rd. Park in the fenced area on the south side of the building.

**Bring:** To make the most of our meeting time, please bring an Internet connected device and your IWAS login and password for the CTE Program of Study Approval system. If you have not been granted access to the CTE Program of Study Approval system, it is recommended that you request access from your Superintendent before the meeting.

**RSVP:** To Mary Borneman ([mborneman@waubonsee.edu](mailto:mborneman@waubonsee.edu)) for an accurate count of materials.

1. Welcome, Introductions & Call to Order, Rick Burchell, Chair
2. Tour of Weisner Family Center for Career Development – welding and machining programs
3. Waubonsee Community College updates
   1. Bob Cofield, Director of High School Partnerships
   2. Derek Shreiner, Assistant Dean for Business and Career Technologies
4. FY20 Grant Deadlines
   1. Monday, December 16, 2019 – a minimum of one Perkins Reimbursement Request received in the VALEES office reflecting all equipment purchasing made and at least 40 – 60% of Perkins allocation spent
   2. Monday, December 16, 2019 – completion with supporting documentation (ie. a copy of the general ledger) of the CTEI grant spreadsheet found at [www.valees.org](http://www.valees.org) reflecting all equipment purchasing made and at least 40 – 60% of the CTEI allocation spent
5. New ISBE required process – Have an Internet connected device and your IWAS login and password
   1. Program of Study Approval
   2. Program Data Review
   3. Local Needs Assessment
6. 2019-2020 Steering Committee Meetings/Locations

* February 28, 2020 – Building Partnerships for America’s Future
* April 9, 2020 – Steering Committee Meeting, 11:30 a.m. - 2:00 p.m.

1. Other Business/Sharing/Questions & Adjournment