

June 22, 2011

To: VALEES Superintendents, Coordinating Council, Steering Committee and Grant Coordinators

From: Bernie Looney, VALEES Director

Re: FY'12 CTEI & Perkins Grants Receive ISBE Approval & IMPORTANT FY'12 Perkins Funding Change

Good news! Both FY'12 CTEI and Perkins Grants have received ISBE approval. This includes each district's sub-grants, as well as VALEES regional grant. As a result, you can now set up your FY'12 budgets using the approved grant application/amendment that you submitted. The final grant agreement can be viewed at ISBE's webpage, [www.isbe.net](http://www.isbe.net).

(IMPORTANT: Please read the following and, in particular, for those receiving Perkins funds, please note the important change to the funding method for FY'12.)

- CTEI--State funding for the FY'12 CTEI grant will follow a similar payment schedule as in previous years. Hopefully, in a more timely manner, but who knows for sure. (FYI--Right now we are 5-6 months behind in receiving FY'11 CTEI funds. We have extended our VALEES FY'11 grant year to August 31, 2011.)
- Perkins—**IMPORTANT!** For VALEES sub-grantees that receive Perkins funds, FY'12 funding will be different. ISBE will use a newly imposed federal grant distribution method for all federal grants. (For detailed information please see ISBE's "Funding and Disbursements: FY'2012 Federal Grants Distribution"—Update April 2011 at [www.isbe.net/funding/html/reimb\\_policy\\_change.htm](http://www.isbe.net/funding/html/reimb_policy_change.htm) ).
  - As a result, there will no longer be a monthly Perkins payment schedule. To facilitate providing Perkins federal funds VALEES has developed a "Request for Reimbursement Form"—ATTACHED—Please download. This form will need to be completed in a timely manner by LEA's and submitted to VALEES with supporting cumulative expenditure documentation to support the reimbursement request. This is the (Preferred) Traditional Reimbursement Method!
  - There is an "optional" (Non-preferred) Modified Advance "Month End Advance" Method that does allow LEA's to request an amount that in addition to the cumulative expenditure report must be fully expended by the end of the next month. (We would prefer that you not use this method unless absolutely necessary. It is fraught with a lot of potential problems for everyone.)

**"Thank You"** for your help in processing the FY'12 VALEES CTEI & Perkins grant applications. Without your help and assistance, this could not happen. If you have any questions, please feel free to email either Mary Borneman, [mborneman@waubonsee.edu](mailto:mborneman@waubonsee.edu) or me, [BLooney@waubonsee.edu](mailto:BLooney@waubonsee.edu).

Enjoy your summer!